

**National Contact Point
Plan of activities for 2021**

№	Events	Responsible authorities	Completion	Period
1. Organizational matters				
1.1	Submission of a report on the NCP's activities to the Government of the Republic of Kazakhstan	MNE RK, NCP Secretariat	Report	May
1.2	Publication of National Contact Point Reporting Questionnaire on the NCP website	NCP Secretariat	Report	March
1.3	Preparation of an informational guide on the mechanism for submitting and processing applications to the NCP	NCP Secretariat	Information in the MNE RK	June
1.4	Development the rules for the definition of multinational companies in Kazakhstan	MNE RK, NCP Secretariat	Rules	August
1.5	Meeting of NCP members on the organization issues	MNE RK, NCP Secretariat	Protocol	out of necessity
1.6	Organization of experience exchange meetings with NCPs from other countries (Asia/Europe)	MNE RK, NCP Secretariat	Meeting	August, September
2. Promotional activities				
2.1	Webinar on explaining the OECD Guidelines for Multinational Enterprises and the NCP	Government agencies, Local executive agencies, NCE «ATAMEKEN», stakeholders	Workshop, Presentation	February, September
2.2	Meeting with the Commissioner for Human Rights in the Republic of Kazakhstan	MNE RK, NCP Secretariat	Webinar, Presentation	May
2.3	The Guiding Principles to raise public and stakeholder awareness promotion	MNE RK, NCP Secretariat, NCE «ATAMEKEN» (as agreed),	Articles, media interviews, publishing information	during the year

		JSC NC «KAZAKH INVEST» (as agreed), Government agencies, Local executive agencies, stakeholders	on official websites, posting videos	
2.4	Informing employees of multinational enterprises (through trade unions) about the NCP and its opportunities	MHSP RK	Information in the MNE RK	during the year
2.5	Informing Kazakhstan's diplomatic missions about the functioning of the NCP and promoting the OECD Guidelines	MFA RK MNE RK, NCP Secretariat (as agreed)	Information in the MNE RK	during the year
2.6	Informing participants in external economic activities about the NCP functions and the OECD Guidelines	MTI RK, «KazakhExport Export Insurance Company» JSC (as agreed), JSC "Center for Trade Policy Development «QazTrade» (as agreed)	Information in the MNE RK	during the year
1. Consideration of specific cases				
3.1	Meeting of NCP members to consider specific cases (if there are requests)	MNE RK, NCP Secretariat	Protocol	out of necessity
3.2	Publication of information on the results of consideration of specific cases (if there are requests)	MNE RK, NCP Secretariat	Conclusion	out of necessity
3.3	Interaction with other NCPs to address specific cases	MNE RK, NCP Secretariat	Email	out of necessity

Abbreviations and abbreviations

OECD-Organization for Economic Cooperation and Development

OECD Guidelines – OECD Guidelines for Multinational Enterprises

NCP – National Contact Point

MNE RK – Ministry of National Economy of the Republic of Kazakhstan

MFA RK – Ministry of Foreign Affairs of the Republic of Kazakhstan

MTI RK - Ministry of Trade and Integration of the Republic of Kazakhstan

MHSP RK – Ministry of Labor and Social Protection of the Population of the Republic of Kazakhstan

NCE «ATAMEKEN» – National Chamber of Entrepreneurs «ATAMEKEN»